

UNIVERSITY OF HAWAII ORTHOPAEDIC RESIDENCY PROGRAM

RESEARCH PROJECT OUTLINE GUIDELINES

All research projects need to be approved by Research Advisor, Program Director, Director of Research and Basic Science Researcher. Please use the following guidelines when completing a Research Project Outline form.

1. Title should be the proposed title of the paper that will eventually come from this research, even though this may change with time.
2. The primary author should be listed first. The primary author is the person who has done the bulk of the writing of the paper.
3. Secondary authors are those who have taken direct part in the research, i.e. have participated in the patient evaluations, have done the surgical procedures, have read and edited the final paper, etc.
4. Research Advisor refers to someone in the clinical staff who is overseeing the progress of the paper, but who is not necessarily an author.
5. A brief description of the nature of the research, and the information that is hoped to be gleaned from it, should be presented here.
6. The subjects should be described. The project might include cadavers, animals or humans. The approximate number of subjects should also be included.
7. Source of subjects should include where the cadveric, animal or human subjects are coming from.
8. Expenses: This should include a rough idea of what the project might cost or what items might result in a cost to do the project. For example, although the actual cost of followup x-rays might not be known, they should be listed, so that it is know what the project might cost.
9. Source of funds should include real and potential funding for the project. This would especially include any funds or support from a commercial vendor. List potential granting agencies to which application are planned to be made.
10. Time Line: This is a general outline of the time of the project, i.e. how long it will take to complete each phase of the project and at which meetings, including dates, or to which journals it is planned to submit the finished paper.

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RESEARCH PROJECT OUTLINE

1. Title _____

2. Primary Author: _____
3. Secondary Author(s): _____

4. Research Advisor: _____
5. Brief Description of Research Project:

6. Description of Subjects:

7. Source of Subjects:

8. Project Expenses:

9. Source of Funds (documentation required):

10. Time Line:

- a. Projected Completion Date: _____
- b. Initial Literature Search: _____
- c. Development of Materials: _____
- d. Presentation to IRB/HUC: _____
- e. Development of Materials: _____
- f. Grant Submissions(s): _____
- g. Presentation of Results: _____
- h. Discussion and Comments: _____
- i. Presentation of Paper: _____

Submitted by:

Resident: _____
Print Name Signature Date

Authorization Signatures:

Research Advisor Date

Robert E. Atkinson, M.D. Date
Program Director

James H. Kimura Date
Basic Science Researcher

Completed form with all authorization signatures must be returned to the Program Office.